



Administration Office

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JOB POSTING

Position:	Temporary Part-time Link Worker
Program:	Women's Transition House & Support Programs
Location:	Counselling & Support Centre, 4838 Lazelle Ave
Bargaining Unit:	BCGEU
Classification:	Residence Worker - Grid 10
Rate of Pay:	\$25.95-\$29.76

Job Description: Using trauma informed practice the Link Worker provides support, security, advocacy, information, education, crisis intervention and referrals to residence and / or drop in clients.

Qualifications: Diploma in a related human/social service-related field and one (1) year recent related experience. Or an equivalent combination of education and experience.

Skills and Abilities:

- Assesses residents' immediate needs and assists them to define and implement action plans.
- Monitors and ensures the safety and comfort of residents and the security of the facility. Facilitates resolution of conflicts between residents.
- Provides emotional support, encouragement, goal setting, and problem solving support to residents.
- Develops and facilitates house activities and/or support group meetings.
- Liaises with other service agencies and professionals. Maintains current knowledge of issues and resources related to poverty and homelessness.
- Provides information to residents and drop-ins on resources available. Recommends appropriate services and provides advocacy to residents and drop-in clients.
- Maintains case notes, resident records, documents, forms, and statistical information in a coherent and professional manner, following Ksan Society guidelines.
- Plans, inventories, and shops for food and other client needs. Establishes and maintains a nutritionally balanced menu.
- Responsible to complete household chores, cleaning, and light household maintenance inside the transition house and on the property.

Hours of Work:	8hr shifts, 56/ hrs bi-weekly
Start Date:	As soon as possible
Posting Date:	May 1, 2024
Closing Date:	May 8, 2024, or until filled
Duration:	Temporary until the return of incumbent, approximately. 9 months

Ksan is committed to recruiting a diverse workforce that represents the communities we serve, while encompassing the principles of equity, inclusion, and diversity. This position is only open to women (trans, cis), gender diverse, and two spirited applicants given the nature of the programming being provided at the Transition House. This position requires membership with BCGEU and does not require the use of your vehicle in the performance of duties.

Please respond to: employment@ksansociety.ca quoting competition # --- TH_Temp_PT_Link_May2024