

**Administration Office**

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[ksan@ksansociety.ca](mailto:ksan@ksansociety.ca)[www.ksansociety.ca](http://www.ksansociety.ca)**JOB POSTING**

**Job Title:** Program Supervisor  
**Program:** Women's Transition Housing Programs  
**Location:** Ella's Place  
**Bargaining Unit:** Exempt  
**Classification:** Program Coordinator II, Grid 14, Exempt  
**Rate of Pay:** \$33.77-\$38.77

**Job Description:** Using a trauma informed approach, the Ella's Place Supervisor is responsible for providing direction to staff, security, advocacy, information crisis intervention and referrals to the tenants. They must actively deal with challenging and complex cases to ensure that a high level of professional quality service is provided. The Ella's Place Supervisor will be involved in various interdepartmental and community committees to identify and provide comprehensive services to the folks we serve.

**Qualifications:** Diploma in related human/social service field and two (2) years recent supervisory experience, preferably within the social services sector. Or an equivalent combination of education, training, and experience. A Clear Criminal Record, and valid BC drivers license with safe driving record is required.

**Experience/Skills:**

- Strong feminist analysis of violence against women and understanding or anti-oppressive, trauma-informed practice. Grounding in an analysis of power and oppression that leads to a practice that values power with, rather than power over,
- Demonstrated capacity to work inter-culturally and build cross-cultural relationships with sensitivity and capacity to work with diverse populations,
- Exemplary computer skills,
- Demonstrated ability to teach and work effectively with others in both a group and in a one-to-one setting,
- Ability to work effectively as a team player,
- Good organizational, time, and general management skills,
- Excellent interpersonal behaviour and communication skills.

**Hours of Work:** 7-hour day shifts, Monday – Friday, 70 hours bi-weekly

**Posting Date:** May 1, 2024

**Closing Date:** May 8, 2024

**Start Date:** June 2, 2024

**Duration:** Regular Fulltime

**Competition #:** EP\_Super\_May2024

*Ksan is committed to recruiting a diverse workforce that represents the communities we serve, while encompassing the principles of equity, inclusion, and diversity. This position is only open to women (trans, cis), gender diverse, and two spirited applicants given the nature of the programming being provided at the Transition House. This position requires membership with BCGEU and does not require the use of your vehicle in the performance of duties.*

[Send resumes to: employment@ksansociety.ca](mailto:employment@ksansociety.ca) Quoting job number – EP\_Super\_May2024